

Marywood University

202 -202 SpecialCircumstance Request Form

Student Name: _____ Student ID: _____

This request is used to adjust the income reported on the 202 -202 Free Application for Federal Student Aid (FAFSA) due to a change of circumstances during the calendar or academic year. If you are a Pennsylvania resident, you should also notify PHEAA of your special condition by calling 1-800-692-7329. Please note: Only one Special Circumstance Request Form will be accepted per award year.

Step 1: Unless otherwise directed, students must submit the following documentation:

Review the following information for your circumstance and the required documentation.
(Incomplete forms will not be processed)

REDUCED INCOME OR LOSS OF EMPLOYMENT – Student/Spouse/Parent income is lower in 2020 than 2019 or was working during 2019, but is now working fewer hours or is unemployed in 2020. The following documentation is required from the unemployed household member:

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DEDUCTION OF ONE-TIME PAYMENT – Student/Spouse/Parent received a one-time lump sum payment such as pension, IRA, annuities, gambling winnings, settlement, etc. The following documentation is required:

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Step 2: Please check why you are filing this form (check one):

Loss of employment Reduced income Separation Divorce

Loss of benefits Death of a spouse Parent Deduction of one-time payment

Step 3: Additional Information (DO NOT LEAVE THIS BLANK):

Step 5: Projected Income

RETURN ALL PAGES AND SUPPORTING DOCUMENTATION TO:

Marywood University
Office of Financial Aid
2300 Adams Avenue
Scranton, PA 18509-1598

Or fax to:
570-961-4589

Per government regulations, please do not email this form or the supporting documentation!